SITE survey. APP

SITE SURVEY REPORT

Temporary Works Register

Prepared for	Wearmouth Hospitality Ltd
Date	5 Oct 2026
Site	Quayside Hotel extension, Sunderland
Prepared by	F. Osei

FORM

Temporary Works Register

1. Record details and scope

Project	Quayside Hotel extension, Sunderland: temporary works register (completed example)
Site or premises address	Quayside Hotel, Low Street, Sunderland
Client or organisation	Wearmouth Hospitality Ltd
Record date	5 Oct 2026
Person completing the record	F. Osei, temporary works coordinator, Wearside Construction Ltd

> This is a coordination register, not a temporary works design, design-check certificate, inspection report or permit to load or dismantle.

2. Management arrangements

Project and temporary works scope	Five-storey hotel extension. Temporary works for excavation support, propping, falsework and scaffolds.
Management procedure and revision	Wearside Construction temporary works procedure TWP-01 rev 5
Responsible coordinator or appointed role	F. Osei, temporary works coordinator
Authority and escalation arrangements	TWC issues permits to load and dismantle. Disputes escalated to the contracts director.

3. Temporary works items

Temporary works item 1: TW-QH-01, sheet piles to the basement, east boundary

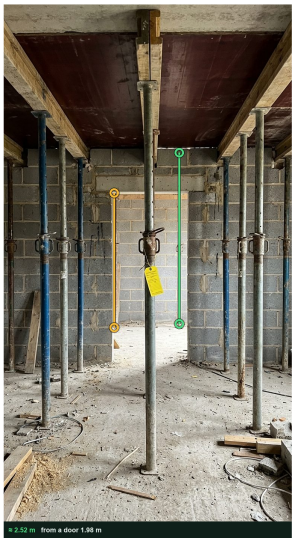
Item ID, type and location	TW-QH-01, sheet piles to the basement, east boundary
Item position on site (GPS)	East boundary, basement · 54.910350, -1.378420 (NZ 39890 57280, ±6 m)
Main dimension (m)	6.5
Design brief and design revision	Design brief DB-01 rev A, design SP-01 rev C
Designer and design checker	Tyne Geotechnics Ltd; checked by Wear Consulting
Required check category and check evidence reference	Category 2, check certificate CC-01
Installation inspection reference	TWI-01-14

Current stage	In use
Separate load or use release reference	Permit to load PTL-01-02
Next inspection due	12 Oct 2026

Temporary works item 2: TW-QH-04, slab falsework (props and bearers), level 2 bay C

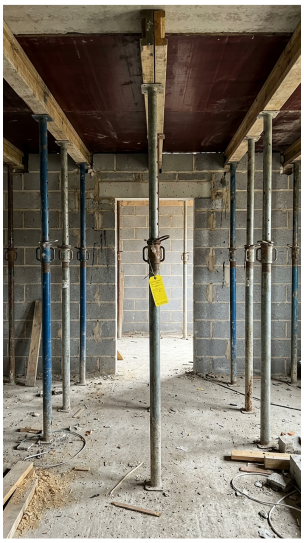
Item ID, type and location	TW-QH-04, slab falsework (props and bearers), level 2 bay C
Item position on site (GPS)	Level 2, bay C · 54.910200, -1.378900 (NZ 39860 57263, ±12 m)
Main dimension (m)	2.52

Main dimension (m): measuring photo



Design brief and design revision	Design brief DB-04 rev A, design FW-04 rev B
Designer and design checker	Falsework supplier design team; checked independently
Required check category and check evidence reference	Category 2, check certificate CC-04
Installation inspection reference	TWI-04-02
Current stage	Awaiting release
Next inspection due	7 Oct 2026

Photos



Temporary works item 3: TW-QH-06, crane base, south yard

Item ID, type and location	TW-QH-06, crane base, south yard
Item position on site (GPS)	South yard · 54.909950, -1.378700 (NZ 39873 57235, ±5 m)
Design brief and design revision	Design brief DB-06 rev B
Current stage	Design pending

Temporary works item 4: TW-QH-02, trench support to drainage run D1

Item ID, type and location	TW-QH-02, trench support to drainage run D1
Item position on site (GPS)	Drainage run D1, west yard · 54.910100, -1.379300 (NZ 39835 57252, ±7 m)
Main dimension (m)	2.4
Design brief and design revision	Design brief DB-02, standard trench box solution TB-02
Designer and design checker	Plant hire supplier
Required check category and check evidence reference	Category 0, site review
Installation inspection reference	TWI-02-07
Current stage	Dismantled
Dismantling authority and completion reference	Permit to dismantle PTD-02-01, completed 2026-09-26

Photos



Items on the register	4
In use	1
Not yet released for use	2
Dismantled	1
Design pending	1
Awaiting release	1
In use with no release reference	0

4. Changes and interfaces

Changes, revised designs and withdrawn releases	TW-QH-04 design revised from rev A to rev B after the slab thickness changed. Rev A permit withdrawn on 2026-09-29.
Plant loads, adjacent work and other interfaces	Crane base TW-QH-06 sits 4 m from the sheet piles TW-QH-01. Crane design must account for the pile wall; linked on both entries.
Register review date and reviewer	2026-10-05, F. Osei

5. Actions and review

Are further actions required?	Yes

Further action 1: Issue crane base design brief to the designer with the pile wall surcharge information

Action and evidence reference	Issue crane base design brief to the designer with the pile wall surcharge information

Person responsible	F. Osei
Target date	9 Oct 2026
Action status	In progress

Further action 2: Arrange pre-pour inspection of TW-QH-04 falsework before permit to load

Action and evidence reference	Arrange pre-pour inspection of TW-QH-04 falsework before permit to load
Person responsible	Temporary works supervisor
Target date	7 Oct 2026
Action status	Open
Actions still open	2
Outstanding limitations and information to pass on	Register lists items and references. Designs, checks and permits are held separately.
Record status	Ready for review
Reviewed by	A. Scott, contracts director
Review date	5 Oct 2026
Author signature	

Signing records the information entered. It does not itself certify legal compliance, remove a limitation or authorise unsafe work.