SITE survey. APP

SITE SURVEY REPORT

Site Induction and Training Record

Prepared for	Brightwater Groundworks Ltd
Date	28 Sep 2026
Site	Mill Lane, Selby, phase 2 housing
Prepared by	S. Mensah

FORM

Site Induction and Training Record

1. Who is being inducted

Project	Mill Lane, Selby, phase 2 housing
Site	Mill Lane phase 2, plots 21 to 34
Site address	Mill Lane, Selby, North Yorkshire
Date	28 Sep 2026
Induction given by	S. Mensah, site manager, Oakridge Homes
Name of the person	D. Kowalski
Employer	Brightwater Groundworks Ltd
Trade or role	Groundworker
Type of induction	Site induction for a worker

> On construction sites, HSE says the principal contractor must ensure all workers have site-specific inductions, and any further information and training they need.

Emergency contact name and phone	A. Kowalski (partner), number held in the site office
Would they need help to leave the site in an emergency, or is there a health condition the first aiders should know about?	No
Is the person under 18?	No

2. What was covered

Topics covered	Site rules and working hours, Site layout, access and traffic routes, Welfare facilities, Fire alarm, escape routes and assembly point, First aid and how to report an accident or near miss, Protective equipment needed, Permits to work, Risk assessments and method statements for their work, Plant and vehicles, Manual handling, Waste and the environment, Signing in and security, Drugs and alcohol, Stopping work if something is unsafe
Have they read the risk assessment and method statement for their own work?	Yes
Which risk assessment and method statement did they read (reference and revision)?	Brightwater Groundworks RAMS BG-RAMS-07, drainage and foundations, revision C
Who is their supervisor on site?	M. Doyle, groundworks foreman, Brightwater

Protective equipment issued today	Hi-vis, Gloves, Eye protection
Was the induction given in a language they understand well?	Yes

3. Cards and training

Did you check any cards or certificates?	Yes

Cards and training 1: CSCS labourer card

Card, ticket or course	CSCS labourer card
Number	Card seen, number recorded on the site register
Expiry date	31 Mar 2028
Days until it expires	550

Cards and training 2: Excavation safety and working near buried services

Card, ticket or course	Excavation safety and working near buried services
Number	Brightwater training record BG-118
Expiry date	14 Nov 2026
Days until it expires	48

Cards and training 3: Abrasive wheels

Card, ticket or course	Abrasive wheels
Number	Brightwater training record BG-119
Expiry date	30 Jun 2027
Days until it expires	275

4. Check and signatures

Where is the assembly point?	Car park by the site entrance, next to the welfare cabins
Who do you go to for first aid?	S. Mensah or J. Patel, first aid box in the site office
Are you satisfied they understood the induction?	Yes
Badge, sticker or pass number	MLS-047

> I have had the induction above. I understand the site rules and will follow them, and I will stop and ask if I am not sure something is safe.

Signature of the person



Signature of the person giving the induction

