SITE survey. APP

SITE SURVEY REPORT

Roof Anchor and Eyebolt Inspection

Prepared for	Queens House Management
Date	3 Oct 2026
Site	Queens House
Prepared by	M. Tate

FORM

Roof Anchor and Eyebolt Inspection

1. Visit

Project	Queens House: annual anchor and eyebolt examination (completed example)
Client	Queens House Management
Site	Queens House
Site address	Queens Road, Brighton
Inspection date	3 Oct 2026
Competent person	M. Tate
Company	Height Safety Services
Were the installation and last inspection records seen?	Yes
Inspection interval you work to (months)	12

> The Work at Height Regulations 2005 (regulation 12) require equipment exposed to deterioration to be inspected by a competent person at suitable intervals and after exceptional circumstances, with the result recorded. BS 7883 gives recommendations for the design, installation, use, maintenance and inspection of anchor systems. BS EN 795 is the product standard for anchor devices used for personal fall protection; check the device is marked to it and follow the manufacturer's inspection instructions.

2. Anchor devices

Anchors by roof or area 1: Window reveals

Roof or area	Window reveals

Anchors in this area 1: EB-01

Anchor reference	EB-01
Type	Eyebolt (through-fixed)
Position in this area	Flat 1 window
Anchor position (GPS)	Flat 1 window, rough fix by the wall · 50.823810, -0.144120 (TQ 30814 04337, ±14 m)
Date of its last inspection	1 Oct 2025

Days since the last inspection	367
No corrosion or damage	OK
Fixing secure and fully engaged	OK
Surrounding structure sound	OK
Checks with a defect	0
Load tested?	No
Result	Pass
Labelled with the next examination date?	Yes

Anchors in this area 2: EB-02

Anchor reference	EB-02
Type	Eyebolt (resin-fixed)
Position in this area	Flat 2 window
Date of its last inspection	1 Oct 2025
Days since the last inspection	367
No corrosion or damage	OK
Fixing secure and fully engaged	OK
Surrounding structure sound	OK
Checks with a defect	0
Load tested?	Yes
Test method, duration and result	Static pull test at 6 kN to the installer's instructions, held 15 seconds, no movement
Test load applied (kN)	6.0
Test load in the installer's or manufacturer's instructions (kN)	6.0
Applied against the instructions	At the test load
Result	Pass
Labelled with the next examination date?	Yes

Photos



This roof or area: anchors inspected	2
This roof or area: passed	2
This roof or area: anchors withdrawn	0
This roof or area: load tested	1
This roof or area: past the interval	0
This roof or area: passed but not labelled	0

Anchors by roof or area 2: Main roof

Roof or area	Main roof

Anchors in this area 1: RA-01

Anchor reference	RA-01
Type	Single point roof anchor
Position in this area	North
Anchor position (GPS)	Main roof, north · 50.823920, -0.143980 (TQ 30824 04350, ±5 m)
Date of its last inspection	1 Oct 2025
Days since the last inspection	367
No corrosion or damage	Defect
Fixing secure and fully engaged	OK
Surrounding structure sound	OK

Checks with a defect	1
Load tested?	No
Result	Withdrawn from use
Why withdrawn	Heavy corrosion at the base plate and bolts. Tagged out of use, building manager told.

> Withdrawn from use. Label it or remove it so nobody clips on, and do not use it until it is repaired or replaced and passes inspection.

Photos



Anchors in this area 2: RA-02

Anchor reference	RA-02
Type	Single point roof anchor
Position in this area	South
Anchor position (GPS)	Main roof, south · 50.823710, -0.144050 (TQ 30819 04326, ±5 m)
Date of its last inspection	15 Aug 2024
Days since the last inspection	779

> The last inspection was longer ago than the interval you work to. Record why, and whether the anchor was used in between.

No corrosion or damage	OK
Fixing secure and fully engaged	OK
Surrounding structure sound	OK
Checks with a defect	0

Load tested?	No
Result	Pass
Labelled with the next examination date?	No
This roof or area: anchors inspected	2
This roof or area: passed	1
This roof or area: anchors withdrawn	1
This roof or area: load tested	0
This roof or area: past the interval	1
This roof or area: passed but not labelled	1
Anchors inspected	4
Passed	3
Anchors withdrawn	1
Load tested	1
Past the interval	1
Passed but not labelled	1

> At least one anchor is withdrawn from use. Tell the building manager today, and make sure the access plan for window cleaning or roof work does not rely on it.

Next examination due	3 Oct 2027
Days to the next examination	365

3. Sign-off

Building manager name	S. Lee, building manager
Building manager signature	
Completed by	M. Tate

Competent person's signature

