SITE survey. APP

SITE SURVEY REPORT

Playground Visual Inspection

Prepared for	Pendle Vale Parks Trust
Date	29 Sep 2026
Site	Hollins Park play area, Burnley
Prepared by	R. Ashworth

FORM

Playground Visual Inspection

1. Record details and scope

Project	Hollins Park play area, Burnley: weekly visual inspection (completed example)
Site or premises address	Hollins Park, Hollins Road, Burnley
Client or organisation	Pendle Vale Parks Trust
Record date	29 Sep 2026
Person completing the record	R. Ashworth

This records routine visible condition only. It is not an annual inspection, structural assessment, impact-attenuation test or certification to EN 1176 or EN 1177.

2. Play area and scope

Play area and asset-plan reference	Hollins Park junior play area, asset plan ref PV-PLAY-07
Inspector and training reference	R. Ashworth, parks operative, routine inspection training record TR-0412
Inspection schedule and supplier checklist reference	Weekly visual check, Mondays. Supplier checklist PV-CHK-03 rev 2
Access, light or other inspection limitations	Dry and bright. Wetpour under the cableway partly covered by leaves, swept before checking.

3. Area checks

Entrances, paths and boundary condition checked	Acceptable
Litter, sharps or contamination addressed through safe arrangements	Action needed
Action, limitation or reason not applicable	Broken glass by the bench near the south gate. Picked up with litter grabber into a sharps box, area checked again before reopening.
Surfacing and fall spaces checked visually	Action needed
Action, limitation or reason not applicable	Bark pit under the swing seats scuffed down to about 190 mm against the 300 mm minimum. Raked back and topping up requested.
Signs, seating and other site features checked	Acceptable

Area checks needing action	2

4. Equipment and defects

Equipment item 1: PV-07-03 two-bay swing, centre of area

Equipment ID and location	PV-07-03 two-bay swing, centre of area
Type	Swing
Position (GPS)	53.788610, -2.234120 (SD 84673 32502, ±5 m)
Surfacing under the item	Bark or woodchip
Loose-fill depth measured (mm)	190
Minimum depth from the inspection report or supplier (mm)	300
Loose-fill depth against the minimum	Below the minimum: rake or top up
Visible damage, wear or missing parts	Bark worn away under both seats, hollows about 190 mm deep against 300 mm elsewhere in the pit. Chains and shackles show normal wear only.
Action	No immediate restriction identified
Restriction method and person notified	Raked bark back into the hollows. Grounds team supervisor C. Doyle told.

Supporting photos



Equipment item 2: PV-07-04 multi-play unit, top platform

Equipment ID and location	PV-07-04 multi-play unit, top platform
Type	Climbing frame or multi-play
Position (GPS)	53.788680, -2.233890 (SD 84688 32510, ±5 m)

Free height of fall (m)	0.98

Free height of fall (m): measuring photo



Surfacing under the item	Wetpour (poured rubber)
Critical fall height the surfacing is rated for (m)	2.0
Fall height against the surfacing	Within the surfacing rating
Visible damage, wear or missing parts	No visible damage. Wetpour sound round the base, no splits or lifting edges. Handrails firm.
Action	No immediate restriction identified

Supporting photos



Equipment item 3: PV-07-08 springer (horse), by the toddler fence

Equipment ID and location	PV-07-08 springer (horse), by the toddler fence

Type	Springer or rocker
Position (GPS)	53.788550, -2.233980 (SD 84682 32495, ±5 m)
Free height of fall (m)	0.60
Surfacing under the item	Rubber tiles or mats
Critical fall height the surfacing is rated for (m)	1.0
Fall height against the surfacing	Within the surfacing rating
Visible damage, wear or missing parts	No visible damage. Spring base firm, handles tight.
Action	No immediate restriction identified

Equipment item 4: PV-07-05 cableway, east side

Equipment ID and location	PV-07-05 cableway, east side
Type	Cableway
Position (GPS)	53.788740, -2.233610 (SD 84706 32516, ±6 m)
Visible damage, wear or missing parts	End stop buffer split along one side, still in place. Seat and cable look sound.
Action	Refer for specialist assessment
Restriction method and person notified	Reported to the supplier's inspector through job PV-JOB-2291. Equipment left open as the buffer still cushions the stop.

Supporting photos



Items inspected	4
Restricted or closed	0

Referred for specialist assessment	1
Fall height above the surfacing rating	0
Loose fill below the minimum depth	1

> Something needs follow-up. Record the restriction and who was told for each item, raise the repair jobs below and recheck at the next routine inspection. A fall height above the surfacing rating needs a competent inspector to assess it; this visual check does not test the surfacing.

Repair and reinspection references	Job PV-JOB-2290 bark top-up, PV-JOB-2291 cableway buffer. Reinspect both at next weekly check.

5. Actions and review

Are further actions required?	Yes

Further action 1: Top up bark under swings PV-07-03 to the level of the rest of the pit. Job PV-JOB-2290.

Action and evidence reference	Top up bark under swings PV-07-03 to the level of the rest of the pit. Job PV-JOB-2290.
Person responsible	C. Doyle
Target date	9 Oct 2026
Action status	Open

Further action 2: Supplier inspector to assess and replace the cableway end stop buffer. Job PV-JOB-2291.

Action and evidence reference	Supplier inspector to assess and replace the cableway end stop buffer. Job PV-JOB-2291.
Person responsible	Pendle Vale Parks Trust, contracts officer
Target date	16 Oct 2026
Action status	In progress

Further action 3: Remove broken glass by south gate bench.

Action and evidence reference	Remove broken glass by south gate bench.
Person responsible	R. Ashworth
Target date	29 Sep 2026
Action status	Completed
Completion evidence	Cleared on the day, sharps box logged at depot.

Open actions	2
Outstanding limitations and information to pass on	Visual check only. The cableway buffer needs the supplier's view before the next annual inspection.
Record status	Ready for review
Reviewed by	C. Doyle
Date reviewed	30 Sep 2026
Author signature	

Signing records the information entered. It does not itself certify legal compliance, remove a limitation or authorise unsafe work.