SITE survey. APP

SITE SURVEY REPORT

Plant Hire Check-out and Return

Prepared for	Hilltop Groundworks
Date	9 Oct 2026
Site	Off-hire
Prepared by	J. Price

FORM

Plant Hire Check-out and Return

1. Hire

Project	Off-hire: 1.5 t mini excavator from Hilltop Groundworks (completed example)
Client	Hilltop Groundworks
Site	County Plant Hire depot
Site address	Station Yard, Banbury
Date	9 Oct 2026
Time of check-out or return	15:30
Hire contract number	HC-55821
Stage	Return (off hire)
Item (for example 1.5 t excavator, breaker, tower)	1.5 t mini excavator
Hour meter reading	1286
Fuel level	1/4

2. Condition

Bodywork, panels and glass	OK
Tracks, tyres or wheels	OK
Hydraulics, hoses and leaks	Defect
What is wrong?	Weeping dipper hose; not noted at check-out.
Controls, guards and safety devices	OK
Attachments and accessories	OK
Manual, certificates and inspection tag	OK
Checks OK	5
Defects	1
Not applicable	0

One or more defects recorded. Agree them with the other party and photograph them before the plant moves.

Photos of every side and any damage



Returned clean?	No
Damage or missing parts found	Dipper hose weeping. Bucket returned muddy. Refuel and clean charges apply.

3. Signatures

Hirer's representative	C. Walsh
Hirer signature	
Hire company representative	J. Price
Hire company signature	