SITE survey. APP

SITE SURVEY REPORT

Kitchen Remodel Checklist

Prepared for	R. and T. Delgado
Date	1 Oct 2026
Site	4418 Briar Hollow Lane, Charlotte
Prepared by	C. Whitaker

FORM

Kitchen Remodel Checklist

1. Job details

Project	4418 Briar Hollow Lane, Charlotte: kitchen remodel (completed example)
Site address	4418 Briar Hollow Lane, Charlotte, NC 28277
Client or owner	R. and T. Delgado
Location (GPS)	35.0561, -80.7934
Walk-round date	1 Oct 2026
Contractor representative	C. Whitaker
Contractor	Piedmont Ridge Remodeling LLC
Quote, contract or job reference	Contract PR-26-0917
Where is the job?	US
When was the home built?	1978 to 1999
Planned start	5 Oct 2026
Planned finish	23 Oct 2026
Client contact on site (name and phone)	T. Delgado (home most afternoons)

This is the contractor's job record for a kitchen remodel (renovation or refit): the scope agreed with the client, checks at each stage and the handover. It is not building control or code approval, a gas or electrical certificate, or a guarantee. Tolerances, fixings, clearances and test values come from the cabinet, countertop and appliance makers' instructions, the design and the local code.

2. Scope and selections agreed with the client

Rooms in this job 1: Kitchen and breakfast nook

Room or area	Kitchen and breakfast nook
Work agreed here	Strip out the existing kitchen, New cabinets (units), New countertops (worktops), Backsplash (splashback) or wall tiling, New sink and faucet (tap), New or moved gas supply, New electrical circuits or outlets (sockets), Lighting, Range hood or extraction, Drywall (plasterboard) or plaster repairs, Decoration, Appliance installation
Layout changing (sink, cooking or appliances moving)?	Yes

What moves, and where to	Range moves 18 in to the left to center it on the wall. New island with no sink or power on it. Sink stays under the window.
Is any wall being removed or opened up?	No

Cabinets, countertops, fixtures and finishes (selections) 1: Shaker cabinets, base, wall and island

Item	Shaker cabinets, base, wall and island
Quantity	17
Make, model or range	Framed shaker, soft-close
Finish, colour or size	Painted gray, brushed nickel pulls
Supplied by	Contractor
Client has confirmed this choice?	Yes

Cabinets, countertops, fixtures and finishes (selections) 2: Quartz countertops

Item	Quartz countertops
Quantity	3
Make, model or range	3 cm, eased edge
Finish, colour or size	White with light gray fleck
Supplied by	Contractor
Client has confirmed this choice?	Yes

Cabinets, countertops, fixtures and finishes (selections) 3: 30 in gas range

Item	30 in gas range
Quantity	1
Make, model or range	Client bought, delivered 10/17
Finish, colour or size	Stainless steel
Supplied by	Client
Client has confirmed this choice?	Yes

Cabinets, countertops, fixtures and finishes (selections) 4: Range hood, ducted

Item	Range hood, ducted
Quantity	1

Make, model or range	30 in under-cabinet hood
Finish, colour or size	Stainless steel
Supplied by	Contractor
Client has confirmed this choice?	Yes
Selections not yet confirmed	0
Kitchen design or layout drawing and revision	Kitchen layout K-1 rev C, 9/29
Permit or building control	Permit or building control application made
Permit or application reference	Building, electrical, plumbing and mechanical permits under one residential alteration permit

US. The local building department decides which kitchen work needs permits (building, electrical, plumbing, gas or mechanical) and which inspections it makes. Record the permit numbers here and each inspection result on the stage pages.

Access, working hours, parking, and how the household will cook and wash up while the kitchen is out	Lockbox on the side door, 7:30 am to 4:30 pm. Temporary kitchen in the dining room with the old refrigerator and a microwave.
Not included in this job	Flooring outside the kitchen, the HVAC system and any appliance repairs.
Client signature: scope and selections agreed	
Date agreed	1 Oct 2026

3. Existing condition and protection

Date checked	5 Oct 2026
Checked by	C. Whitaker
Photos taken of the kitchen, and the route through the home, before work starts	Acceptable
Existing damage agreed with the client (floors, walls, doors, adjoining rooms)	Acceptable
Floors, stairs and route protected; dust screen at the kitchen doors	Acceptable
Gas appliances disconnected and the supply capped by a registered or licensed gas installer	Acceptable

Water isolated and capped or valved off; no leak after isolation	Acceptable
Kitchen circuits isolated and locked off by the electrician before strip-out	Not applicable
Materials that may contain asbestos or lead paint identified before anything is disturbed	Acceptable
Appliances or cabinets the client is keeping removed and stored safely	Acceptable
Somewhere for waste agreed (skip or dumpster, permit if on the street)	Acceptable
Items needing action	0
Not checked	0
Existing damage noted with the client	Scratch on the hardwood at the dining room doorway and a dent in the pantry door. Photographed and agreed with T. Delgado.

4. Strip-out findings and variations

Date checked	6 Oct 2026
Checked by	C. Whitaker
Anything found during strip-out?	No

5. Services first fix (rough-in)

Date checked	9 Oct 2026
Checked by	C. Whitaker

> US. Gas piping and gas appliance connections are done by someone licensed or permitted for gas work under your state and local rules, with the permit and inspections your building department requires.

> US. The International Residential Code (section M1505.2, as adopted locally) says kitchen exhaust must not discharge into an attic, crawl space or other area inside the building. If the design uses a ductless (recirculating) hood, check that your local code allows it.

Gas supply run to the new cooking position, tested and capped or connected by the registered or licensed gas installer	Acceptable
Dedicated circuits for the range or oven, cooktop (hob) and other appliances as the electrician designed	Acceptable
Outlets (sockets), switches and spurs at the positions on the layout, clear of the sink and cooktop as the code requires	Acceptable

GFCI or RCD protection as the local code requires	Acceptable
Water supplies to the sink, dishwasher and refrigerator, with isolation (shutoff) valves where they can be reached	Acceptable
Waste for the sink and dishwasher at the right height and fall, with a trap	Acceptable
Supply pipework pressure tested before it is covered	Acceptable
Range hood or extractor ducted to the outside, not into a loft (attic), crawl space or other space inside the building	Acceptable
Backing (blocking or noggins) in place for wall cabinets, open shelves and heavy appliances	Acceptable
Lighting positions to the layout, including under-cabinet lights	Acceptable
Items needing action	0
Not checked	0
Gas work on this job?	Yes
Gas installer (name and company)	J. Pruitt, Lakeside Gas Services
Gas Safe registration or gas license number	Licensed gas contractor, number on the permit
Gas tightness or pressure test result and record reference	Pressure test held, witnessed at the mechanical rough-in inspection 10/9
Water pressure test: required test and reading	Supply lines tested as the plumbing permit asks, no drop
Water pressure test result	Pass
Rough-in inspection by the building department or building control	Passed
Inspector and result reference	Building, electrical, plumbing and mechanical rough-ins passed 10/9

Photos of every wall before it is closed up



6. Walls and floors ready

Date checked	13 Oct 2026
Checked by	C. Whitaker
Drywall (plasterboard) or plaster finished, dry and sound where cabinets go	Acceptable
Walls checked for plumb and flat along each cabinet run; high spots dealt with	Acceptable
Floor level checked along each run, and the high point marked	Acceptable
Flooring laid under or up to the cabinets as agreed	Acceptable
Walls primed or painted behind and above the cabinets where agreed	Acceptable
Cabinet layout and heights marked on the walls and checked against the design	Acceptable
Items needing action	0
Not checked	0

7. Cabinet installation

Date checked	15 Oct 2026
Checked by	C. Whitaker

Cabinet runs 1: Sink wall base run

Cabinet run	Sink wall base run
Cabinets in the run	5
Run length (mm or in)	132
Out of level along the run (mm or in)	0.375
Allowed by the spec or cabinet maker (same units)	0.125
Level against the allowance	Out of level: adjust
Base cabinets level front to back and side to side, and in line	Action needed
What needs doing, or why not checked	Run drops 3/8 in toward the dishwasher end where the floor dips. Shim the last two cabinets and recheck before the countertop template.
Wall cabinets level, in line and at the height on the design	Not applicable
Cabinets fixed to the wall into studs, backing or masonry with the fixings the maker gives	Acceptable
Cabinets joined to each other as the maker says	Acceptable
Doors and drawers aligned, gaps even, soft-close and hinges adjusted	Acceptable
Fillers, end panels and scribes fitted tight to walls	Acceptable
Toe kicks (plinths) and trims ready to fit after the floor finish	Acceptable
No damage to doors, carcasses or edges	Acceptable

Photos of the run, with the level in shot for any fault



Cabinet runs 2: Range wall, base and uppers

Cabinet run	Range wall, base and uppers
Cabinets in the run	8
Run length (mm or in)	120
Out of level along the run (mm or in)	0.0625
Allowed by the spec or cabinet maker (same units)	0.125
Level against the allowance	Within the allowance
Base cabinets level front to back and side to side, and in line	Acceptable
Wall cabinets level, in line and at the height on the design	Acceptable
Cabinets fixed to the wall into studs, backing or masonry with the fixings the maker gives	Acceptable
Cabinets joined to each other as the maker says	Acceptable
Doors and drawers aligned, gaps even, soft-close and hinges adjusted	Acceptable
Fillers, end panels and scribes fitted tight to walls	Acceptable
Toe kicks (plinths) and trims ready to fit after the floor finish	Acceptable
No damage to doors, carcasses or edges	Acceptable

Cabinet runs 3: Island

Cabinet run	Island
Cabinets in the run	3
Run length (mm or in)	84
Out of level along the run (mm or in)	0
Allowed by the spec or cabinet maker (same units)	0.125
Level against the allowance	Within the allowance
Base cabinets level front to back and side to side, and in line	Acceptable
Wall cabinets level, in line and at the height on the design	Not applicable
Cabinets fixed to the wall into studs, backing or masonry with the fixings the maker gives	Acceptable
Cabinets joined to each other as the maker says	Acceptable
Doors and drawers aligned, gaps even, soft-close and hinges adjusted	Acceptable
Fillers, end panels and scribes fitted tight to walls	Acceptable
Toe kicks (plinths) and trims ready to fit after the floor finish	Acceptable
No damage to doors, carcasses or edges	Acceptable
Cabinet items needing action	1
Runs out of level	1
Not checked	0

> A cabinet run is out of level beyond the allowance. Adjust it before the countertop is templated or fitted.

8. Countertops (worktops) and appliances

Date checked	20 Oct 2026
Checked by	C. Whitaker
Countertop (worktop) templated or measured after the cabinets are fixed and level	Acceptable

Countertop level, supported and fixed as the maker says	Acceptable
Joints tight, level and sealed; cut edges sealed where the material needs it	Acceptable
Sink and cooktop (hob) cut-outs sealed and supported as the maker says	Acceptable
Backsplash (splashback) fitted; sealant at the countertop joint	Acceptable
Sink, faucet (tap) and waste connected; no leaks with water running	Acceptable
Items needing action	0
Not checked	0

Appliances 1: Range or cooker

Appliance	Range or cooker
Make and model	30 in gas range, client supplied
Power	Gas
Installed to the maker's instructions (clearances, fixings, anti-tip bracket where supplied)?	Yes
Gas connection made and tested by the registered or licensed gas installer?	Yes
Tested working	Pass

Appliances 2: Range hood (cooker hood)

Appliance	Range hood (cooker hood)
Make and model	30 in under-cabinet hood
Power	Electric
Installed to the maker's instructions (clearances, fixings, anti-tip bracket where supplied)?	Yes
Tested working	Pass

Appliances 3: Dishwasher

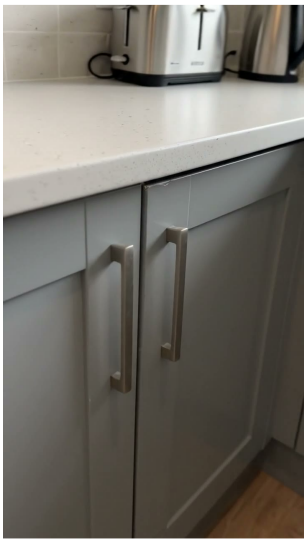
Appliance	Dishwasher
Make and model	24 in built-in dishwasher

Power	Electric
Installed to the maker's instructions (clearances, fixings, anti-tip bracket where supplied)?	Yes
Tested working	Pass
Appliances that failed a test	0

9. Final checks and handover

Date checked	23 Oct 2026
Checked by	C. Whitaker
No leaks under the sink, dishwasher or refrigerator after running	Acceptable
Every appliance runs; range hood extracts and air comes out at the outside vent	Acceptable
Outlets (sockets), lights and switches work; GFCI or RCD test button trips and resets	Acceptable
Doors and drawers open, close and line up; handles tight	Action needed
What needs doing, or why not checked	The two doors on the sink base sit out of line at the top. Adjust the hinges.
Toe kicks (plinths), trims and fillers fitted	Acceptable
Sealant continuous and neat at the countertop, backsplash and sink	Acceptable
No damage to countertops, cabinets, floors or walls	Acceptable
Kitchen clean, protection removed, waste taken away	Acceptable
Items needing action	1
Not checked	0
Final inspection by the building department or building control	Passed
Reference or certificate number	Final building inspection passed 10/23

Photos of the finished kitchen





Handover date	23 Oct 2026
Shown to the client	Where the water shutoff valves and main stop valve are, Where the gas shutoff (emergency control) valve is, Where the kitchen circuits are at the panel (consumer unit), How to use and clean each appliance, How to care for the countertop and cabinet doors, Clean the range hood filters as the maker says
Documents handed over	Appliance manuals and warranties, Final inspection or completion certificate, Cabinet and countertop care instructions, Contractor workmanship guarantee

Snags agreed at handover (punch list) 1: Paint touch-up on the wall beside the refrigerator

Snag (punch list item)	Paint touch-up on the wall beside the refrigerator
Where	Refrigerator end panel
Status	Open
Snags still open	1
Client comments	Love the island. Fine to finish the doors and the paint on Monday.

10. Result, actions and sign-off

Items needing action	3
Result	Action needed before final sign-off

Actions 1: Shim the last two sink wall base cabinets level and recheck the run before the countertop template.

Action	Shim the last two sink wall base cabinets level and recheck the run before the countertop template.
Priority	Before cover-up or countertops
Who will do it	C. Whitaker
Due by	15 Oct 2026
Status	Done, checked

Actions 2: Adjust the hinges on the sink base doors so the tops line up.

Action	Adjust the hinges on the sink base doors so the tops line up.
Priority	Agreed snag after handover
Who will do it	C. Whitaker
Due by	26 Oct 2026
Status	Open

Actions 3: Touch up the paint beside the refrigerator end panel.

Action	Touch up the paint beside the refrigerator end panel.
Priority	Agreed snag after handover
Who will do it	L. Haynes, painter
Due by	26 Oct 2026
Status	Open
Actions still open	2
Decision	Handed over with agreed snags to finish
Next check or re-inspection date	26 Oct 2026
Summary for the client	Kitchen remodel finished and final inspection passed on 10/23. Range moved and centered with a new gas line and ducted hood, new cabinets, island and quartz countertops. Sink wall run was 3/8 in out of level on 10/15 and was shimmed before templating. Two snags left for 10/26: sink base doors and a paint touch-up.
Contractor name	C. Whitaker

Contractor signature



Client name	T. Delgado

Client signature

