SITE survey. APP

SITE SURVEY REPORT

Fire Door Installation Record

Prepared for	Westway Housing Association
Date	2 Oct 2026
Site	Kingsmead Court, Swindon
Prepared by	L. Adeyemi

FORM

Fire Door Installation Record

1. Record details and scope

Project	Kingsmead Court, Swindon: flat entrance door 2.04 (completed example)
Site or premises address	Kingsmead Court, Bath Road, Swindon
Client or organisation	Westway Housing Association
Record date	2 Oct 2026
Person completing the record	L. Adeyemi, clerk of works, Westway Housing Association

> This is an installation evidence record, not third-party certification, a fire-resistance test or a claim that a generic gap value suits every doorset.

2. Door and approved specification

Door ID, location and opening reference	FD-2.04, flat 2.04 entrance door from the second floor corridor
Specified performance and design reference	FD30S flat entrance doorset as specified in door schedule DS-KC-01 rev C
Doorset manufacturer, product and traceability	Doorset from Thamesdown Doorsets Ltd, range FE30, doorset label TD-FE30-26-1183
Product evidence and installation instruction revision	Manufacturer's evidence pack FE30-EV rev 4 and installation instruction FE30-INS rev C
Installer and competence reference	M. Patel, Kingsmead Joinery Ltd, manufacturer installer training record KJ-TR-027

3. Installation checks

Leaf, frame and components match approved specification	Acceptable
Frame fixings and supporting wall recorded	Acceptable
Perimeter sealing evidence recorded before concealment	Acceptable
Hinges, closer, latch and other hardware match specification	Action needed

Action, limitation or reason not applicable	Overhead closer fitted is a different model from the one listed in FE30-EV rev 4. Installer asked to swap to the listed closer; not to be treated as equivalent without manufacturer approval.
Glazing and seals checked against product evidence	Acceptable
Closing and latching checked under approved procedure	Not checked
Action, limitation or reason not applicable	Closing and latching to be checked after the closer is replaced.
Checks acceptable	4
Needing action	1
Not checked	1

4. Measured evidence

Door leaf height (mm)	1900

Door leaf height (mm): measuring photo



Door leaf width (mm)	850

Door leaf width (mm): measuring photo



Smallest perimeter gap allowed (mm)	2
Largest perimeter gap allowed (mm)	4
Largest threshold gap allowed (mm)	8
Head gap, on the gauge (mm)	3
Hinge side gap, on the gauge (mm)	3
Latch side gap, on the gauge (mm)	4
Threshold gap, on the gauge (mm)	9
Perimeter gaps against the instructions	Within the allowed range
Threshold gap against the instructions	Over the allowed gap
Gaps measured	4
Gaps outside the instructions	1

Other measurements 1: Frame to wall gap, latch jamb

Measurement point and parameter	Frame to wall gap, latch jamb
Actual result and unit	8 mm
Acceptance criterion and source	Up to 10 mm, filled with the listed intumescent sealant per FE30-INS rev C
Instrument and calibration reference	Steel rule
Comparison	Within criterion
Other measurements outside the criterion	0

> Something on this door needs action or is outside the installation instructions. Record whether the door can be released for use in the handover section.

Fixings and sealing before concealment



Departures, approved solutions and reinspection	Closer model differs from the evidence pack. Replacement closer ordered; reinspection booked after fitting.

5. Handover

Recipient and operation/maintenance documents	Westway Housing building safety team, with the FE30 maintenance guide
Separate installation certificate reference where issued	Installer's certificate to be issued after reinspection
Outstanding restrictions and release decision	Door not released for occupation until the closer is replaced and latching and threshold gap are rechecked.

6. Actions and review

Are further actions required?	Yes

Further action 1: Replace closer with the model listed in FE30-EV rev 4

Action and evidence reference	Replace closer with the model listed in FE30-EV rev 4
Person responsible	M. Patel
Target date	7 Oct 2026
Action status	In progress

Further action 2: Pack threshold and remeasure; check closing and latching

Action and evidence reference	Pack threshold and remeasure; check closing and latching
Person responsible	L. Adeyemi
Target date	7 Oct 2026
Action status	Open
Outstanding limitations and information to pass on	Frame fixings and perimeter seal photo evidence held by the installer; not seen on site before the architrave was fixed.
Record status	Further work needed
Reviewed by	C. Doherty, building safety manager
Review date	5 Oct 2026
Author signature	

Signing records the information entered. It does not itself certify legal compliance, remove a limitation or authorise unsafe work.