SITE survey. APP

SITE SURVEY REPORT

Final Walkthrough Checklist (New Home)

Prepared for	J. and M. Okafor
Date	20 Oct 2026
Site	2318 Larkspur Glen Drive, Raleigh
Prepared by	D. Halvorsen

FORM

Final Walkthrough Checklist (New Home)

1. Walkthrough details

Project	2318 Larkspur Glen Drive, Raleigh: final walkthrough (completed example)
Home address	2318 Larkspur Glen Drive, Raleigh, NC 27610
Buyer	J. and M. Okafor
Location (GPS)	35.7531, -78.5612
Walkthrough date	20 Oct 2026
Walk led by	D. Halvorsen, construction manager
Community, lot or job number	Wakefield Bend, lot 47
Builder	Piedmont Crest Homes LLC
Buyers present	J. Okafor, M. Okafor
Others present	R. Tull, superintendent
Type of walk	Final walkthrough before closing
Closing date	30 Oct 2026
Building department final inspection passed?	Yes
Certificate of occupancy or permit reference	Certificate of occupancy issued 2026-10-15, permit BLD-26-08841

2. Rooms and taped items

Rooms and areas 1: Kitchen

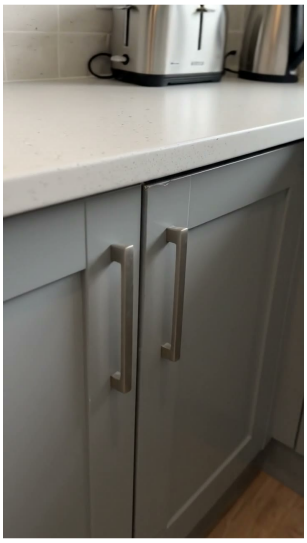
Room or area	Kitchen
Type	Kitchen

Items taped in this room 1: Tape 1

Tape number or item	Tape 1
Exactly where	Base cabinet doors left of the range
What is wrong	Pair of doors out of line, right door sits low and proud of the left.

Trade to fix it	Cabinets and countertops

Photo of the item



Buyer and builder agree it needs fixing?	Yes
Fixed?	No

Items taped in this room 2: Tape 2

Tape number or item	Tape 2
Exactly where	Toe kick under the sink base
What is wrong	Toe kick panel missing, cabinet legs showing.
Trade to fix it	Cabinets and countertops

Photo of the item



Buyer and builder agree it needs fixing?	Yes

Fixed?	Yes
Date fixed	21 Oct 2026
Buyer has seen the fix and accepts it?	Yes
This room: items taped	2
Fixed	1
Agreed, still open	1

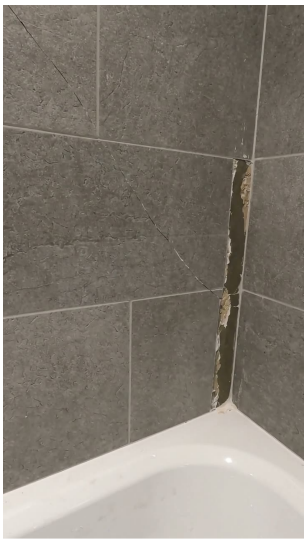
Rooms and areas 2: Primary bathroom

Room or area	Primary bathroom
Type	Bathroom

Items taped in this room 1: Tape 3

Tape number or item	Tape 3
Exactly where	Tub surround, back right inside corner
What is wrong	Corner joint above the tub open and unfilled for most of its height.
Trade to fix it	Tile

Photo of the item



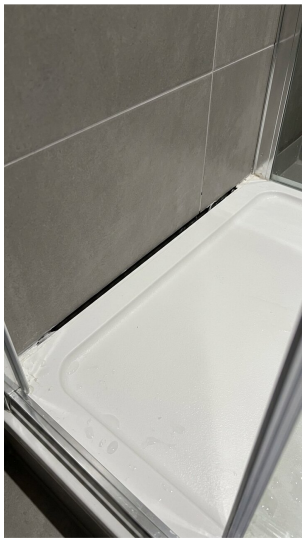
Buyer and builder agree it needs fixing?	Yes
Fixed?	No

Items taped in this room 2: Tape 4

Tape number or item	Tape 4

Exactly where	Shower base, back edge
What is wrong	Caulk line along the back of the shower base has a gap.
Trade to fix it	Tile

Photo of the item



Buyer and builder agree it needs fixing?	Yes
Fixed?	Yes
Date fixed	22 Oct 2026
Buyer has seen the fix and accepts it?	Yes
This room: items taped	2
Fixed	1
Agreed, still open	1

Rooms and areas 3: Upstairs hall

Room or area	Upstairs hall
Type	Hall, stairs or entry

Items taped in this room 1: Tape 5

Tape number or item	Tape 5
Exactly where	Ceiling outside bedroom 2, by the attic hatch
What is wrong	Hairline crack along a drywall joint, about 3 ft long.
Trade to fix it	Paint and drywall

Photo of the item



Buyer and builder agree it needs fixing?	Yes
Fixed?	No

Items taped in this room 2: Tape 6

Tape number or item	Tape 6
Exactly where	Wall at the top of the stairs
What is wrong	Two nail pops showing through the paint.
Trade to fix it	Paint and drywall
Buyer and builder agree it needs fixing?	Yes
Fixed?	No
This room: items taped	2
Fixed	0
Agreed, still open	2

Rooms and areas 4: Garage

Room or area	Garage
Type	Garage

Items taped in this room 1: Tape 7

Tape number or item	Tape 7
Exactly where	Second remote

What is wrong	Second garage door remote not paired with the opener.
Trade to fix it	Other
Buyer and builder agree it needs fixing?	Yes
Fixed?	Yes
Date fixed	20 Oct 2026
Buyer has seen the fix and accepts it?	Yes

Items taped in this room 2: Tape 8

Tape number or item	Tape 8
Exactly where	Slab, middle of the left bay
What is wrong	Hairline crack across the slab.
Trade to fix it	Exterior, grading and concrete

Photo of the item



Buyer and builder agree it needs fixing?	No
What the builder said, and why	Superintendent said it is a shrinkage crack with no height difference and is not a repair item today. Builder will look at it again at the warranty visit.
Fixed?	No
This room: items taped	2
Fixed	1
Agreed, still open	0
Items taped	8

Fixed	3
Agreed, still open	4

3. Systems shown to the buyer

Heating and cooling: thermostat shown, system heats and cools	Acceptable
HVAC filter location and size shown	Acceptable
Water heater: location, shutoff and temperature setting shown	Acceptable
Main water shutoff shown	Acceptable
Electrical panel: location shown, breakers labeled	Acceptable
GFCI outlets and breakers: test and reset shown	Acceptable
AFCI breakers: test button shown	Acceptable
Smoke and carbon monoxide alarms sound on test	Action needed
What needs doing, or why not checked	Bedroom 3 smoke alarm did not sound on test. Electrician to check the wiring and replace the alarm.
Gas supply shutoff shown, where the home has gas	Not applicable
Kitchen appliances run: range, oven, hood, dishwasher, microwave, refrigerator	Acceptable
Laundry hookups, dryer vent and washer box shown	Acceptable
Faucets, toilets, tubs and showers run and drain, no leaks under sinks	Acceptable
Doors and windows open, close and lock	Acceptable
Garage door opener and remotes work, door reverses when the sensor beam is blocked	Acceptable
Exterior: grading, downspouts, driveway and walks, irrigation shown	Acceptable
Systems needing action	1
Not checked	0

Photos of the panel, water heater and shutoffs



4. Documents, keys and utilities

Documents handed over	Builder warranty document, Appliance manuals and warranties, HVAC and water heater manuals and warranties, Paint colors and finish schedule, Certificate of occupancy copy, Homeowner manual or maintenance guide, Utility provider list
Anything still to come, and who will send it	Roofing and window warranty sheets to follow by email from the office.
House keys handed over	4
Garage door remotes	2
Mailbox keys, gate or amenity fobs	2
Construction locks re-keyed or construction cores removed?	Yes
Utilities on and in the buyer's name	Electric, Water and sewer, Trash
Meter readings at handover	Electric 000412 kWh, water 00087 gal

Photo of the documents and keys handed over



5. Item count and re-walk

Items taped	8
Fixed	3
Agreed, still open	4
Not agreed as items	1
Share fixed (%)	38
Rooms with open items	3

> Some taped items are not agreed. Record what the builder said on each one, so both sides have the same list.

Re-walk needed?	Yes
Re-walk date	28 Oct 2026
What will be checked on the re-walk	Tapes 1, 3, 5 and 6 and the bedroom 3 smoke alarm. Look at the garage slab crack again with the buyer.

6. Result, actions and sign-off

Items needing action	5
Result	Action needed before closing

Actions 1: Replace the bedroom 3 smoke alarm and test the interconnected alarms.

Action	Replace the bedroom 3 smoke alarm and test the interconnected alarms.
Priority	Safety: fix now

Who will do it	Carolina Line Electric
Due by	21 Oct 2026
Status	Done, checked

Actions 2: Adjust the hinges on the base cabinet doors left of the range (tape 1).

Action	Adjust the hinges on the base cabinet doors left of the range (tape 1).
Priority	Before closing
Who will do it	Piedmont Crest trim crew
Due by	27 Oct 2026
Status	Open

Actions 3: Fill and caulk the tub corner joint (tape 3).

Action	Fill and caulk the tub corner joint (tape 3).
Priority	Before closing
Who will do it	Brightleaf Tile
Due by	27 Oct 2026
Status	In progress

Actions 4: Tape, mud and paint the hall ceiling crack and nail pops (tapes 5 and 6).

Action	Tape, mud and paint the hall ceiling crack and nail pops (tapes 5 and 6).
Priority	Before the re-walk
Who will do it	Piedmont Crest paint crew
Due by	27 Oct 2026
Status	Open
Actions still open	3
Decision	Not ready: re-walk first
Summary for the buyer	Eight items taped in four rooms. Three fixed and accepted, four agreed and open, one (garage slab crack) not agreed. Bedroom 3 smoke alarm replaced next day. Re-walk on 28 October before closing on the 30th.
Builder representative name	D. Halvorsen

Builder representative signature



Buyer name	J. Okafor

Buyer signature



Signing records what was found and agreed on this walk. It is not a warranty, a home inspection or the building department's approval. The builder's warranty document sets what is covered and for how long.