SITE survey. APP

SITE SURVEY REPORT

Excavator Daily Check

Prepared for	Gower Civils Ltd
Date	29 Sep 2026
Site	Newbridge Road Drainage Works, Llanelli
Prepared by	E. Price

FORM

Excavator Daily Check

1. Record details and scope

Project	Newbridge Road Drainage Works, Llanelli: excavator daily check
Site or premises address	Newbridge Road, Llanelli
Client or organisation	Gower Civils Ltd
Record date	29 Sep 2026
Person completing the record	E. Price, plant operator

> For trained operators following the machine instructions. This is not a lift plan, lifting examination, quick-hitch certification or permission to work near buried or overhead services.

2. Equipment and scope

Excavator ID, model and location	13 tonne tracked excavator, fleet number GC-EX-17, Newbridge Road compound
Competent person and authorisation	E. Price, plant operator card checked, site authorisation GC-AUTH-114
Manufacturer or approved procedure reference	Maker's daily check in the operator manual, section 3, and Gower Civils sheet GC-PDC-02
Work or inspection scope and exclusions	Daily walk round and in-cab checks before the shift. Excludes lifting use, which needs its own check and lift plan.

3. Machine setup

Hours and shift	4,812 hours, day shift
Attachment and quick-hitch identity	1.2 m ditching bucket, quick hitch QH-17
Attachment connection verification under manufacturer procedure	Hitch locked, bucket tried against the ground under the maker's test. Locking pin seen in place, warning buzzer cleared.
Work area and segregation plan reference	Traffic management and segregation plan TM-NR-03 rev 1

4. Daily checks

Tracks or tyres and visible running gear checked	Acceptable
Boom, dipper and attachment visibly checked	Acceptable

Hydraulic leaks and hoses checked from a safe position	Action needed
Action, limitation or reason not applicable	Weeping hydraulic hose on the dipper ram, oil on the hose but no drips. Fitter called before the shift.
Cab access, restraint, mirrors and cameras checked	Acceptable
Warnings, controls and emergency functions checked to procedure	Acceptable
Acceptable	4
Action needed	1
Not checked	0

A check needs action. Do not use the excavator until the defect is put right or a competent person has agreed it is safe. Record the use decision below.

5. Handover

Use decision	Out of service
Restrictions, isolation and person informed	Machine parked with the bucket on the ground and the key with the foreman, J. Rees, until the hose is replaced.
Repair or follow-up job reference	Plant job GC-PJ-3381, replace dipper ram hose

Condition and defect evidence



6. Actions and review

Are further actions required?	Yes

Further action 1: Replace the dipper ram hydraulic hose and check for leaks.

Action and evidence reference	Replace the dipper ram hydraulic hose and check for leaks.
Person responsible	D. Morgan, plant fitter

Target date	29 Sep 2026
Action status	Completed
Completion evidence	Hose replaced at 09:15, machine run up and no leaks. Released by the foreman at 09:30.
Outstanding limitations and information to pass on	None outstanding. Hose replaced and machine released.
Record status	Ready for review
Reviewed by	J. Rees, foreman
Date reviewed	29 Sep 2026
Author signature	

Signing records the information entered. It does not itself certify legal compliance, remove a limitation or authorise unsafe work.