SITE survey. APP

SITE SURVEY REPORT

Automatic Door Service Record

Prepared for	Greenway Health Centre
Date	5 Oct 2026
Site	Greenway Health Centre
Prepared by	C. Webb

FORM

Automatic Door Service Record

1. Visit

Project	Greenway Health Centre: six-monthly automatic door service (completed example)
Client	Greenway Health Centre
Site	Greenway Health Centre
Site address	Greenway, Exeter
Service date	5 Oct 2026
Engineer	C. Webb
Company	Entrance Services SW

Workplace (Health, Safety and Welfare) Regulations 1992, regulation 18: a powered door or gate must have suitable and effective features to prevent it causing injury by trapping anyone, and where needed for health or safety it must be possible to open it by hand unless it opens automatically if the power fails. HSE's Approved Code of Practice (L24) gives examples: a sensitive edge or other detector that stops or reverses the door when obstructed, and a device that limits the closing force. The product standards are BS EN 16005:2023+A1:2024 for powered pedestrian doors and BS EN 12453:2017+A1:2021 for powered industrial, commercial and garage doors and gates. Use the limits and test method in the standard and the maker instructions; this form does not set its own.

2. Doors and gates

Doors by entrance or area 1: Main entrance

Entrance or area	Main entrance

Doors in this area 1: Outer doors

Position in this area	Outer doors
Door or gate position (GPS)	Main entrance, outer pair · 50.726410, -3.503180 (SX 93998 92943, ±7 m)
Type	Sliding door
Activation sensors and controls	OK
Safety sensors stop or reverse the door on an obstruction	OK
Closing force and speed within limits	OK

Closing force measured with a force meter?	Yes
Peak closing force measured (N)	118
Limit you are working to (N)	150
Measured force against the limit	Within the limit
Opens by hand on power failure, or opens automatically	OK
Emergency break-out or escape function	OK
Signs and markings	OK
Checks with a defect	0
Result	Safe

Door photos



Doors in this area 2: Inner doors

Position in this area	Inner doors
Type	Sliding door
Activation sensors and controls	OK
Safety sensors stop or reverse the door on an obstruction	OK
Closing force and speed within limits	OK
Closing force measured with a force meter?	Yes
Peak closing force measured (N)	122

Limit you are working to (N)	150
Measured force against the limit	Within the limit
Opens by hand on power failure, or opens automatically	OK
Emergency break-out or escape function	OK
Signs and markings	Defect
Checks with a defect	1
Result	Safe with recommendations
Defects and recommendations	Manifestation stickers faded; replace for visibility.
This entrance or area: doors serviced	2
This entrance or area: safe	1
This entrance or area: with recommendations	1
This entrance or area: taken out of service	0
This entrance or area: defects found	1
This entrance or area: closing force over the limit	0

Doors by entrance or area 2: Ground floor

Entrance or area	Ground floor

Doors in this area 1: Accessible WC corridor

Position in this area	Accessible WC corridor
Type	Swing door
Activation sensors and controls	OK
Safety sensors stop or reverse the door on an obstruction	Defect
Closing force and speed within limits	OK
Closing force measured with a force meter?	Yes
Peak closing force measured (N)	96
Limit you are working to (N)	150
Measured force against the limit	Within the limit

Opens by hand on power failure, or opens automatically	OK
Emergency break-out or escape function	Not applicable
Signs and markings	OK
Checks with a defect	1
Result	Unsafe: taken out of service
Defects and recommendations	Safety sensor not detecting on the closing side. Door switched to manual; sensor on order. Closing force limits from the operator manufacturer's installation manual, section 6.
Who was told it is out of service, and when	P. Grant, practice manager, in person and by email at 09:15 on 5 Oct.

Door photos



This entrance or area: doors serviced	1
This entrance or area: safe	0
This entrance or area: with recommendations	0
This entrance or area: taken out of service	1
This entrance or area: defects found	1
This entrance or area: closing force over the limit	0

Doors by entrance or area 3: Staff car park

Entrance or area	Staff car park

Doors in this area 1: Entrance barrier

Position in this area	Entrance barrier
Door or gate position (GPS)	Staff car park barrier · 50.725980, -3.504020 (SX 93938 92896, ±5 m)
Type	Barrier
Activation sensors and controls	OK
Safety sensors stop or reverse the door on an obstruction	OK
Closing force and speed within limits	OK
Closing force measured with a force meter?	No
Opens by hand on power failure, or opens automatically	OK
Emergency break-out or escape function	Not applicable
Signs and markings	Defect
Checks with a defect	1
Result	Safe with recommendations
Defects and recommendations	Warning sign on the barrier post faded and partly hidden by the hedge. Replace the sign and cut back the hedge.

Door photos



This entrance or area: doors serviced	1
This entrance or area: safe	0

This entrance or area: with recommendations	1
This entrance or area: taken out of service	0
This entrance or area: defects found	1
This entrance or area: closing force over the limit	0
Doors serviced	4
Safe	1
With recommendations	2
Taken out of service	1
Defects found	3
Closing force over the limit	0

3. Sign-off

Site contact name	P. Grant, practice manager
Site contact signature	
Completed by	C. Webb
Signature	